Nevada Commission on Tourism
REQUEST FOR REIMBURSEMENT FOR RURAL MARKETING GRANTS

1. **Grant ID:** _____ 2. **Type of Request:** **[ ] Partial [ ] Final** 3. **Payment Request #** _____

4. **Final Evaluation Form Submitted Online [ ] yes [ ] no** 5. **Reimbursement Period:**

From: _____ **To:** _____

6. _____ **Name of Grantee Organization**

_____ **Mailing Address (city, state, zip)**

_____ **Nevada State Vendor ID #**

7. **Total Award Amount:**

$ _____

8. **Required Match:**

$ _____

Description of Costs	Reimbursement Requested ($)	Total Expenditures (*Include both grant funds and your matching funds*)
a. Paid Advertising		
b. Public Relations		
c. Travel Trade		
d. Organization assets		
e. Conferences		
f. Travel Nevada Co-op		
g. Market Research/Strategic planning		
h. Administrative (Territories only)		
i. Other (please describe)		
TOTAL COSTS:		

Do not request grant payments for unauthorized expenditure categories.

Outlay Report and Request for Reimbursement for Rural Marketing Grants

Expenditure Summary

8) State Reimbursement Previously Requested _____

9) Total Expenditures Previously Accounted for _____

10) Current Amount Requested for Reimbursement _____

11) Total Expenditures Newly Accounted for _____

12) Total State Reimbursement To Date (8 + 10) _____

13) Total Expenditures to Date (9 + 11)) _____

AS GRANTEE I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the state share due which has not been previously requested and all promotions were in accordance with the terms of the grant.

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8. Authorized Signatures:

GRANTEE:

_____
Signature

_____
Name & Title

Date: ____/____/____

TOURISM COMMISSION:

_____
Grants Admin Date

_____
Fiscal Manager Date

PLEASE COMPLETE THIS FORM, SIGN AND SCAN/UPLOAD INTO YOUR SUBMITTABLE ACCOUNT.

INCLUDE ALL PAID INVOICES OR IN-KIND HOURS TO MATCH YOUR REIMBURSEMENT AMOUNT.

<u>DO NOT</u> MAIL IN FORM, UNLESS OTHERWISE DISCUSSED WITH THE RURAL GRANTS ADMIN.